

## THE FEDERAL UNIVERSITY OF TECHNOLOGY, AKURE

P.M.B. 704, AKURE, ONDO STATE, NIGERIA

### INVITATION TO TENDER AND PRE-QUALIFICATION THE FEDERAL UNIVERSITY OF TECHNOLOGY, AKURE

#### (1) INTRODUCTION

The Federal University of Technology, Akure (FUTA) invites interested, competent and reputable suppliers/contractors to apply for this Pre-qualification and Tender exercise; and submit the required documents as well as comply with all other prerequisites for Pre-qualification and Tender for YEAR 2016 TETFUND ZONAL INTERVENTION, 2018 CAPITAL and IGR projects stated below:

LOT NO.	PROJECT	FUNDING SOURCE
1	Supply and Installation of Equipment and Furniture for Computer Based Centre- SEFCBC	2016 TETFund Zonal Intervention
2	Supply and Installation of Computer and Accessories for New Computer Centre- SCANCC	2016 TETFund Intervention
3	Supply and Installation of Laboratory Furniture to School of Health and Health Technology- SLFSHHT	2016 TETFund Intervention
4	Supply and Installation of Office Furniture for School of Health and Health Technology- SOFSHHT	2016 TETFund Intervention
5	Supply and Installation of IT Instrument and Software for Computer Resource Centre- SIISCRC	2016 TETFund Intervention
6	Re-roofing of School of Engineering and Engineering Technology-REET	IGR
7	Supply and Installation of Furniture and Fittings to School of Sciences Building- SFFSOS	2018 Capital

#### (2) ELIGIBILITY REQUIREMENTS

To be considered, potential companies are required to submit all the under-listed verifiable documents:

- (i) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7;

(ii) Evidence of company Income's Tax Clearance Certificate for the last three (3) years Valid till 31st December, 2018;

(iii) Company's audited Accounts for the last three years (2015, 2016, 2017), duly signed and stamped

(iv) Evidence of Industrial Training Fund (ITF) Compliance Certificate expiring on 31<sup>st</sup> December, 2018;

(v) Evidence of Pension Compliance Certificate expiring on 31st December, 2018;

(vi) Evidence of Nigeria Social Insurance Trust Fund (N.S.I.T.F.) Compliance Certificate expiring on 31<sup>st</sup> December, 2018;

(vii) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP;

(viii) Evidence of Financial Capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(ix) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON);

(x) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(xi) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(xii) For joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner);

(xiii) Sworn Affidavit:

- Disclosing whether or not any officer of the relevant committees of the Federal University of Technology, Akure or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- That the Director(s) of the prospective contractual company has/have never been convicted by any court of law;

- That neither the company nor any of the company Director is in receivership or bankrupt.  
(xiv) All document for submission must be transmitted with a covering letter under the Company's letter Head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact address, Telephone number (GSM No.) and email address. The Letterhead paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

### **(3) COLLECTION OF BID DOCUMENTS**

Interested companies are to collect the Standard Bidding Document (SBD) from the Procurement Unit on evidence of payment of a non-refundable fee of N10,000.00 per Lot, paid into the Federal University of Technology, Akure's Remita account in any reputable commercial bank in Nigeria. Interested Bidders should collect Pre-qualification and Financial bid document from Procurement Unit on presentation of REMITA receipt stamped by Cash Office of the Bursary.

### **(4) SUBMISSION OF TENDER DOCUMENTS**

Two (2) copies of Prequalification documents must be submitted and should be arranged in the order listed above in one envelope marked "Pre-qualification..." (Quote the appropriate project's and company name boldly written on the top right hand corner of the envelope) while two (2) copies of financial tender's documents must also be sealed in another envelope (Quote the appropriate project's name and company name boldly written on the top right hand corner of the envelope). The two envelopes should be enclosed together in a bigger envelope marked with project Title, Lot number and company name and delivered to: The Registrar, Federal University of Technology, P. M. B. 704, Akure, Ondo State. To reach him **not later than 12:00 noon on Tuesday, 27 November, 2018**. For further enquiries, please contact: The Director, Physical Planning at T.J. Useni Building, FUTA, Ondo State, between the hours of 11:00am and 3:00 pm, Monday- Friday.

### **(5) OPENING OF BIDS**

All bidders, Civil Society Organization and interested stakeholders are invited to attend the public opening of the technical bids immediately after the close of submission at **12:00 noon on Tuesday 27 November, 2018** in Prof Francis Idibiye's Auditorium, FUTA.

### **(6) IMPORTANT INFORMATION**

(i) The Standard Bidding Document purchased must be filled and submitted with the company profile. Any criteria stated in the Standard Bidding Document will be considered as part of prequalification criteria.

(ii) Certificate may be referred to the respective issuing authorities for verification and authentication.

(iii) Bidders are advised to make their submissions in line with this advertisement and other requirements contained in the standard bidding documents;

(iv) Technical and Financial Bid enclosed in one same single envelope that will expose the technical and financial bid at the same time of opening shall be disqualified;

(v) Failure to comply with the above requirements and content of the standard bidding document would automatically result in disqualification;

(vi) Only pre-qualified bidders at the technical evaluation stage will be invited at a later stage for financial bid opening, while the financial bids of unsuccessful bidders will be returned unopened;

(vii) This advertisement is published for information purpose, and should not be construed as a commitment or obligation on the part of FUTA to award these contracts;

(viii) The execution of these projects will depend on the release of funds by the appropriate funding. FUTA will not be liable if there is any delay in the release of funds

**SIGNED:**

**Mr. R.A. ARIFALO**

**REGISTRAR AND SECRETARY TO COUNCIL**